



Memo

To: All Investigators, Investigator Staff, OLAC Employees, ACUC Staff
From: Dr. Greg Lawson
Date: 7-20-17
Re: Shepherd Shacks

The Standard Enrichment for mice has been instituted. There have been requests for Shepherd Shacks. This memo is intended to inform everyone how this will be handled.

1. Shepherd Shacks will be purchased by OLAC and made available for purchase to Investigators.
2. OLAC will bag Shepherd Shacks in sleeves of 10.
3. PI will request Shacks through the OLAC website:
 - a. [Special Services Request](#)
 - b. [Non-Animal Order](#)
4. Shacks will be picked up by the PI or PI staff at the OLAC office in NAF 203
5. A sleeve of shacks will be approximately \$6.00.
6. In the Facility:
 - a. PI/PI Staff will apply spray disinfectant to the outside of the sleeve before entering the housing facility.
 - b. Sleeves must be housed in a closed Tupperware-type box with a label indicating the PI's name
 - c. OLAC will not be responsible for these shacks.
 - d. PI will be responsible for placing the shacks in the cages and replacing them when they become soiled or destroyed by chewing.
 - e. OLAC staff will only transfer shacks; they will not be responsible for their placement.

- f. PI is responsible for amending their AUP if the standard enrichment is to be replaced by the Shack. Otherwise, the standard enrichment **MUST** be placed and used.
- g. Failure to amend the protocol coupled with the removal of the standard enrichment would be considered out of compliance with ACUC Environmental Enrichment Guidelines, and reportable to the ACUC.